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Chief, Plans and Policy Staff, OTR

1 August 1962

Registrar, OTR

Semi-Annual Report to the President on Implementation of
Recommendation No. 13 of the Joint Study Group

1. Reference is made to your memorandum, subject as above, dated 19 July 1962, in which you requested Schools and Staffs of OTR to report on their activities in connection with implementation of Recommendation No. 13 of the Joint Study Group.

2. During the six-month period ending 31 July 1962, the Registrar Staff provided enrollment, record, and reporting services in support of instruction given by OTR to 46 individuals representing eight USIB agencies. The details of this service of common concern, as contained in the records of the Registrar Staff, are summarized in the attachment.

3. For your consideration in consolidating reports, may I note the likelihood that the facts presented herein will be in duplication of information submitted by OTR Schools? I should mention also the point that our records basically reflect enrollments in regularly scheduled courses. Some special courses and tutorial arrangements are not processed through the Registrar Staff.

SIGNED

[Redacted Signature Box]

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Attachment: As stated

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